

## **Staff Senate Minutes**

### **September 9, 2022**

- I. Welcome
  - a. Ashleigh Eickhoff called the meeting to order at 8:34 a.m.
  - b. Members present: Susan Abrahams, Mary Barrett, Rachel Crook, David Dowdy, Amanda Downing, Ashleigh Eickhoff, Laura Lea Fossenbarger, Alyse Foster (Student Senate rep), Peggy Groff, Austin Guhde-Egger, Skye Hicks, Samantha Jensen, Barb Jones, Vicky Jones, Kelcie Keeling, Tayha Lawson, Brenda Lutz, Angela Mandl, Katherine Martin, Linda Monahan, Cathy Moore, Bekka Rinne, Jon Robertson, Angela Seidl, Christian Stacy, Dana Stovall, Brenda Trail, Kathy Tynon, Emily Volker, Kira Vredenburg, Susanne Williams, and Tracey Winkelhake
  
- II. Modifications to the Agenda
  - a. No modifications to the agenda. Angela Mandl made a motion to approve the agenda, Emily V. seconded. Motion carried.
  
- III. Approval of Proposed Minutes
  - a. Vickie Jones made a motion to approve the August minutes; Emily Volker seconded. Motion carried.
  
- IV. New Member Introductions
  - a. Laura Lea Fossenbarger – Assistant Director of Admissions
  - b. Christian Stacy – Admissions Counselor
  - c. Amanda Downing – SSS
  - d. Barb Jones – Accompanist
  - e. Mary Barrett – Reference Librarian
  - f. Kelcie Keeling – Director of Marketing and Communications
  - g. Everyone at the meeting introduced themselves to the new members.
  
- V. Guest Speaker
  - a. None
  
- VI. Elected Officers/Area Representatives/Department Update
  - a. Student Records – Annette VonBergen is retiring. Her last day is Sept. 16.
  - b. Admissions – Austin Wegener will be leaving; he has accepted a job in Omaha. His last day is Sept. 23.
  - c. School of Education – CAPE accreditation is this month (virtual).
  - d. Computer Services – An online support portal was made available in January 2022; it provides basic help guides. Kathy Tynon asked that we direct students there

(support.peru.edu) or try to use the guides when working with students to help them rather than sending the student immediately to Computer Services. Common issues they've seen recently are problems logging into Canvas because students are using the wrong URL.

- e. Career Services – We will launch a new website next week.
- f. Admissions – Ashleigh Eickhoff is sending out weekly emails to keep staff informed of events and student visitors on campus.

#### VII. Committee Updates

- a. A sign-up sheet was passed around for the committees: Campus & Community Engagement, Constitution, Homecoming, and Casual Day. Several staff gave brief summaries of what each committee does and examples of events/services done in the past. The following staff members signed up for the committees during the meeting:
  - i. Campus & Community Engagement – Peggy Groff, Rachel Crook, Cathy Moore, Susan Abrahams
  - ii. Constitution – Rachel Crook, Stephanie Holmes, Skye Hicks
  - iii. Homecoming - Angela Mandl, Emily Volker, Brenda Trail, Amanda Downing, Dana Stovall, Skye Hicks
  - iv. Casual Day – Emily Volker, Brenda Trail, Barb Jones, David Dowdy, Jon Robertson, Linda Monahan
- b. Campus & Community Engagement – Nothing to report.
- c. Casual Day – Volker reported 65 items were collected for the PSC Student Supply Closet. This month, we are collecting candy to use during the Homecoming parade.

#### VIII. Student Senate Update

- a. Alyse Foster, Vice President of Student Senate, was present.
- b. They recently elected 6 at-large senators and 1 freshman representative.
- c. They don't have a full senate though; there are 3 open spots, including commuter representative.
- d. Student Senate is mostly focused on Homecoming prep right now.
- e. Peru Student Senate will be hosting a conference in November where they will bring student senates from Chadron and Wayne to Peru.
- f. Vicky Jones asked about what qualifications are needed for the commuter senate representative and if they would like help from staff to find appropriate students. Have the student contact Alyse or Phillip Hensarling, Student Senate President, if interested.

#### IX. Old Business

- a. Area Rep nominations and elections – Nominations are closed. Eickhoff is planning to send out election emails next week.

- b. Committee sign ups – Taking place today during the meeting.
- c. Professional Development Funds – Members can request \$250 per semester, \$500 total. \$5,000 is the full budget for Staff Senate, which can be applied to professional development funds or used to pay for a speaker.
- d. Past Fundraising money – The money was originally raised in order to donate a bench. If members have any ideas of where to put the benches, please let Campus & Community Engagement know. Someone inquired if we have to follow certain regulations for bench donations to campus.
- e. Homecoming 2022
- f. Migration to Teams from O Drive – Eickhoff is still working on the migration.
- g. Meeting date and time – Friday morning seems to work best for most members so it will stay as-is.

X. New Business

- a. Safety Committee – Tim Robertson from Security would like representation from Staff Senate on the Safety Committee. The question was raised about whether a staff member who is already part of the committee can provide updates to Staff Senate rather than sending a new person representing Staff Senate?
- b. Grants Committee – President Evans would like representation from Staff Senate on the Grants Committee. He wants 3 staff members to balance the 3 faculty members.
  - i. Emily Volker, Skye Hicks, and Vicky Jones volunteered.

XI. Correspondence

- a. New Hires
  - i. Sean Wilkerson – Assistant Coach (Football)
  - ii. Bekka Rinne – OA IV for Academic Affairs
  - iii. Tanner Stallings – Assistant Coach (Football)
  - iv. Kelcie Keeling – Director of Marketing and Communications
  - v. Christian Stacy – Admissions Counselor
  - vi. Laura Lea Fossenbarger – Assistant Director of Admissions
  - vii. Amanda Downing – Student Intervention Coordinator
- b. Leaving/Thank you for your service
  - i. Annette VonBergen
  - ii. Julie Coatney
  - iii. Austin Wegener
- c. Thinking of You/Condolences
  - i. Jean Rice (Fresh Ideas)
- d. A request for card donations was made to the group.

XII. Announcements/Open Forum

- a. Athletics – Brenda Lutz gave highlights:

- i. Dance will have their first practice with the new coach, Crystal Baker. She has previous dance experience.
  - ii. Athletics is only missing an assistant Softball Coach position.
  - iii. PASA (Peru Association of Student Athletes) was awarded a grant from Nemaha and BCOM for funds to help purchase a bench to go in downtown Peru. They need plastic bottle caps donations for the bench. When they have so many pounds of plastic, they will take it to a company who melts them down and makes a bench. Donation boxes will be available around campus.
  - iv. PASA has 1-2 representatives from every team. They meet once a week. They do a lot of community service. They are always looking to collaborate with other groups on campus. They have a new Faculty athletic representative after Spencer Vogt left. Dr. Greg Galardi has taken on the position.
  - v. Brenda hinted that some really good news will be released soon.
  - vi. Volleyball has a game tonight at 6:00 p.m. They beat a nationally ranked team last week.
- b. Rachel Crook is doing a drawing today for a Casey's \$20 gift card. She is hoping to increase attendance at Staff Senate meetings.

XIII. Eickhoff adjourned the meeting at 9:24 a.m. The next Staff Senate meeting will be on Friday, October 7, 2022, at 8:30 a.m., located in the CATS Conference Room.