

Staff Senate Minutes

August 5, 2022

- I. Welcome
 - a. Ashleigh Eickhoff called the meeting to order at 8:34 a.m.
 - b. Members present: Heike Buchholz, Julie Coatney, Rachel Crook, Ashleigh Eickhoff, Peggy Groff, Okema Hale, Skye Hicks, Jessica Hopper, Tayha Lawson, Laura Mather, Deonte McReynolds, Linda Monahan, Bekka Rinne, Jon Robertson, Angela Seidl, Brenda Trail, Annette VonBergen, Kira Vredenburg, and Susanne Williams.

- II. Modifications to the Agenda
 - a. No modifications to the agenda. Groff made motion to approve the agenda, Volker seconded. Motion carried.

- III. Approval of Proposed Minutes
 - a. Since there was no meeting in July, there were no minutes to approve.

- IV. New Member Introductions
 - a. Linda Monahan – Director of Student Services
 - b. Jessica Hopper – Assistant to VPAF
 - c. Bekka Rinne – OA for VPAA
 - d. Okema Hale – Accounting

- V. Guest Speaker
 - a. None

- VI. Elected Officers/Area Representatives/Department Update
 - a. None

- VII. Committee Updates
 - a. Campus & Community Engagement – Nothing to report.
 - b. Casual Day – Volker reported 182 items of Local School Supplies were collected to donate to area schools. We will collect items for Peru’s Student Supply Closet in August. Volker gave a brief recap of the Casual Day mission and history. We will continue to collect items throughout the month. Volker requested suggestions of new places to donate to.

- VIII. Student Senate Update
 - a. None

- IX. Old Business
 - a. Constitution Revisions – The final version of the Constitution has been uploaded to the Peru website.

- X. New Business
 - a. Area Rep nominations and elections
 - i. Elections will be done electronically.
 - b. Committee sign ups
 - i. Eickhoff will send out an electronic form to sign up for committees.
 - c. Professional Development Funds
 - i. Reminder: Members can request \$250 per semester for a total of \$500 in a year.
 - ii. Staff Senate has \$5,000 total for the year. Members are encouraged to submit requests for items such as conferences (registration fees only) or classes. If the member's department will pay for part of the cost, then Professional Development Funds can pay for the rest. Members cannot use funds to pay for food or per diem costs.
 - iii. The funds can be used to pay for a speaker to come to campus. Eickhoff asked for any ideas to be sent to her.
 - d. Meeting date and time
 - i. Eickhoff will send out day/time options electronically for members to vote on to see if the meeting should be moved or if the existing meeting date and time is best.
 - e. Migration to Teams from O Drive
 - i. We must get rid of files in O Drive by December. A Staff Senate Teams group will be created and the files will be moved there.
 - f. Past fundraising money
 - i. Peggy Groff gave an update on a fundraising project from 2019 where Staff Senate (Professional Staff Senate at the time) joined with the Foundation for a shoe drive in order to raise funds. The plan was to raise funds in order to donate a bench to the trail behind the AWAC. The Director of the Foundation in 2019 had also agreed to match funds raised up to \$250. Due to Covid and staff turnover at the Foundation, Staff Senate lost track of the funds that were raised. Peggy and the Foundation recently tracked down the money though; it totaled \$1, 381.60 (this includes the Foundation match). The trail is now overgrown so we need to consider other locations for the donated bench. We may be able to donate two benches: one on campus and one in the community. Several possible locations were discussed.
 - g. Homecoming 2022
 - i. Homecoming will be October 1; the theme is Bobcats in Boots. There will be a parade. The question was proposed of whether Staff Senate wants to

participate this year. In the past, we've done floats or walked and passed out candy.

- ii. Volker moved that we create a Homecoming committee to discuss; Monahan seconded. Motion carried.

XI. Correspondence

a. New Hires

- i. Roman Gentry – Assistant Coach (JV Men's Basketball)
- ii. Mary Barrett – Librarian
- iii. Barbra Jones – Accompanist
- iv. Linda Monahan – Director of Student Services
- v. JL Thomason – Assistant Coach (JV Baseball)

b. New Positions

- i. Dana Cummins – Custodial Manager
- ii. William (Bill) Haynes – Maintenance Manager

c. Engagement

- i. Deonte McReynolds

d. Wedding

- i. Ian Holleran

e. Leaving/Thank you for your service

- i. Jari Dunekacke
- ii. Jamie Eberly

f. Thinking of You/Condolences

- i. Dwayne Chism

XII. Announcements/Open Forum

- a. Eickhoff gave an update on move-in dates for students and Welcome Week events.

XIII. Eickhoff adjourned the meeting at 9:09 a.m. The next Staff Senate meeting will be on Friday, September 9, 2022, at 8:30 a.m., located in the CATS Conference Room. Casual Day for September will be on September 9, 2022.