

President's Council Meeting Notes – May 14, 2021

- 1) **Welcome** – Dr. Hanson welcomed attendees and reminded all to share the information gathered at the meeting with their departments. He thanked everyone for much extra work, due to COVID-19, over the entire academic year.
- 2) **Good News** - Several departments communicated highlights, including the following:
 - Cindy Cammack – Excited to report that over 200 students have registered thus far for fall orientation.
 - Wayne Albury – Our student-athletes had over 3.0 GPA for the sixth straight semester! In addition, they have once again achieved the gold level Champions of Character award. This is the third consecutive year for the highest-level conference character award.
 - Debbie White – Bobcat baseball made it to the playoff tournament.
 - Crystal Hutson – Despite COVID-19, we reached 50% of the student population with engagement in activities.
 - Dwayne Chism – Only a few of our student-teachers have yet to gain employment. We have 27 who have already been hired!
 - Darrin Reeves – Commencement was a great success.
 - Cory Moen – Hall closing/check-out went very smoothly this spring.
 - Dan Hanson – His four-year old granddaughter graduated from preschool.
 - Jesse Dorman – His daughter was awarded the top award at school today for kindness and generosity.
- 3) **Admissions & Orientation Report** – Cindy Cammack shared a copy of the summer orientation event schedule, which will be used for each of the five sessions (May 21, May 26, June 11, June 23, and July 16). There will also be one virtual session in June should it be needed. As of today, we have 202 students registered. Each session is limited to 60 students and they will attend six 20-minute sessions on different topics including registration, residence life, One Stop, technology, and Welcome Week activities. Parents will attend sessions in a separate track before meeting back with students for lunch. There will also be a Resource Fair in the cafeteria. Athletics plans to host one meeting for all student-athletes to answer their questions.
- 4) **VPAF Report** – Debbie White reported on the following:
 - **Fleet Vehicles** – All employees will receive an email today with details about our fleet vehicles and the requirement for each to be driven at least 1,000 miles per month or risk being removed from campus. It has been difficult to reach that required amount during the pandemic. VP White encouraged all to use campus vehicles for business travel to help us reach the goal. The deadline has been extended to the end of September.
 - **Accounting Deadlines** – The fiscal-year-end is fast approaching and Accounting would like all invoices by May 31, if possible. The final date for submission is June 15, and any invoices received after that date will be processed as possible.
 - **Travel Reimbursements** – For requests that include per diem, please use the spreadsheet provided by the System Office and included on our website under Accounting forms.

5) Updates

- a. **Enrollment** – Jesse Dorman reported that freshman enrollment has been challenging to track and they use a variety of models for doing so. As of May 1, we are up 4-5% in apps over last year, most likely due to COVID-19. Overall numbers look 8-10% higher than last year. Orientation registrations are just slightly lower than the record year. Housing apps are up 13% and housing deposits are up 6% over last year. All models are pointing up, including for transfer and online students.
- b. **Facilities** – Darrin Reeves reported on the following:
 - Roofing project – Completed except for a few punch-list items.
 - Criminal Justice renovation in TJM – Should be complete within a couple of weeks.
 - President’s home remodel – Nearing completion; still need washer/dryer.
 - AWAC sign – Installed last Friday, just in time for Commencement.
 - Cost savings example – Instead of using Mulhall’s this year to spruce up our grounds for Commencement and install mulch across campus, we used Facility Services staff. This was good for team-building and also amounted to a savings of nearly \$25,000!

Dr. Hanson noted that there will be work over the next several years on adding indoor athletics facilities out by the baseball/softball fields.

- c. **Budget** – Jennifer Rieken reported on the following:
 - **HEERF** - We will be receiving addition monies from HEERF (Higher Education Emergency Relief Funds). We are still spending the initial HEERF money. Some have been submitting expenses that can be moved to COVID funding, which helps free up other budgets. Jennifer requested that all look for expenses that can be moved to the COVID budget.
 - **Budget Committee** - The Budget Committee meets on the third Thursday of each month at 3:30 p.m. and anyone can attend. This month they will be looking at Carry-Forward funding for the year and how it might be spent.
 - **Core Needs Revenue** – We are going to be about \$100,000 short in legislative funding for core needs. Dr. Hanson reported that budget adjustments will be made to manage this in the coming year.

Jennifer noted this is a very busy time of year with end-of-year efforts along with projections for next year. Please feel free to contact her with any questions.

6) Announcements –

- **Michael Evans visit May 27** – Our new president, Dr. Michael Evans, and his wife, Joanna, will be visiting the area for orientation meetings, etc. May 25-28. He will spend much of May 27 on campus (in-depth tour, lunch with Cabinet, meeting with Fresh Ideas). Look forward to greeting Michael and Joanna on campus that day.
- **Inclusive Communities Workshop June 3** - The next opportunity for attending the Inclusive Communities workshop is on Thursday, June 3. An email has been sent with registration details. Please contact Amy Mincer with questions.

- **Hanson's Retirement Reception June 5** – All staff & faculty are invited to the Foundation's community reception to honor the retirement of Dan & Elaine Hanson. The reception will be on the campus quad on Saturday, June 5, from 1:30-3:00 p.m., with a short program at 2:00. Save-the-date post cards were placed in staff mailboxes.

7) Future meeting dates – TBD by new president, Dr. Michael Evans.